Colorado Cancer Coalition

coloradocancercoaltion.org

Click **HERE** *to access the 2019 Colorado Cancer Plan Implementation Grants Request for Proposals documents.*

PROJECT APPLICATION:
2019 Colorado Cancer Plan Implementation Grants

PROJECT INFORMATION

RESOURCE: Writing a Grant Application for Funding

Project Title:	
Mini Grant Application ($5000 or less): Yes / No	
Small Grant Application ($10,000 - 20,000): Yes / No	
Ability to Modify Small Grant to Mini Grant: If "Yes" to Small Grant, please indicate if it is appropriate and you are able/willing to modify your proposal to a Mini Grant if not selected for a Small Grant. (If "No" for Small Grant, skip.)	Yes* / No **If yes, you will be directed to summarize modifications on page 11 of the application*
Total funding amount requested:	

Brief project description, including collaborators and summary of timeline, activities and goals.
(Suggested length 400 words or less, approximately 2 paragraphs):

PROJECT LEAD

Name:

Organization:

Organization description:

Address:

City, State, Zip:

Phone:

Email:

ALIGNMENT WITH THE COLORADO CANCER PLAN

2016 to 2020 Colorado Cancer Plan: www.coloradocancerplan.org

Below, please indicate with an (X) which 2016-2020 Colorado Cancer Plan Goal(s) this project aligns with:

	1.	Reduced Initiation and Use of Tobacco Products
	2.	Increased Prevalence of Healthy Behaviors
	3.	Increased Uptake of Clinical Interventions to Prevent Cancer
	4.	Decreased Environmental Exposures that Lead to Cancer
	5.	Increased High-Quality Cancer Screening and Early Detection Rates
	6.	Consistent Access to, and Application of, Quality Diagnostic and Treatment Services Adherent with Nationally Recognized Standards
	7.	Increased Participation in High-Quality Clinical Trials
	8.	Improved Physical, Mental and Social Well-Being Among Cancer Survivors
	9.	Improved Compliance with Post-Treatment Follow-Up Guidelines
	10.	Expanded Availability of and Access to Palliative and End-Of-Life Care Services
	11.	Increased Patient Engagement and Health Literacy

This project aligns with the following 2016-2020 Cancer Plan **Objective(s):**

This project aligns with the following 2016-2020 Cancer Plan **strategy(ies):**

SCOPE OF WORK

Statement of Need: How did you determine a need for this project (i.e. data, surveys, needs assessment, etc.)?

Rationale: How will this project effectively address the problem? Why will it work?

Priority population(s): *(Geography, race, age, gender, etc.) What is your experience working with this/these population(s)? Estimated number of Coloradans to be reached by the project.*

PROJECT COLLABORATION

Describe the collaboration(s) required for implementation of this project: *List who and how collaborator(s) contributes to the potential success of this project. Letters of collaboration that briefly describe the role and purpose of the collaborator are encouraged, but not required.*

EVIDENCE BASE

Proposed projects/interventions must be evidence-based. This means there is scientific evidence to support that the program will be effective if implemented appropriately.

Click here to view a webinar that explains how to find and use evidence-based programs.

Examples of evidence-based sources:

- **The Community Guide: http://www.thecommunityguide.org**

- **Research-tested Intervention Programs (RTIPs): http://rtips.cancer.gov/rtips**
- **Cancer Control P.L.A.N.E.T.: http://cancercontrolplanet.cancer.gov**
- **Scholarly journal articles**

Health Equity & Disparities evidence-based resources:

- Prevention Research Center (PRC) webinar: Using Evidence-Based Practices: A Webinar for Public Health Practitioners & Community Partners (provides information on tailoring EBI's). **Click here to view.**
- National Cancer Institute (NCI): Research-tested Intervention Programs (search topic, age, setting, race and ethnicity, materials, origination and gender). **Click here to view.**
- National Comprehensive Cancer Control Program (NCCCP) Library of Indicators & Data Sources: Health Disparities Indicators and Evidence-Based Strategies. **Click here to view.**
- CDC pdf: 'A Practitioner's Guide for Advancing Health Equity.' **Click here to view.**
- CDC website: 'Health Disparities in Cancer.' **Click here to view.**

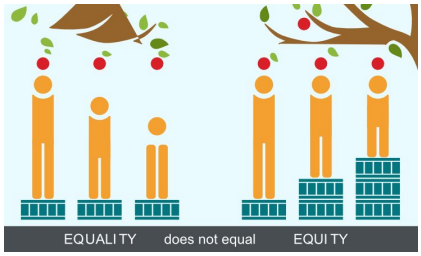
Please explain which evidence-based intervention(s) support your SMART objectives. Please discuss why you chose this/these intervention(s):

Justification for incentives (if applicable). Requests for funding to support incentives must be clearly justified and strongly supported by evidence:

ADDRESSING HEALTH EQUITY AND DISPARITIES

The Colorado Cancer Coalition RFP Grant Rubric assigns points to applications that address health equity and disparities.
More information on health equity and disparities in cancer can be found at the following links:

- **CDC Health Disparities in Cancer**
- **NCI About Cancer Health Disparities**



Source

Health Equity – The attainment of the highest level of health for all people. Achieving health equity requires valuing everyone equally with focused and ongoing societal efforts to address avoidable inequalities, historical and contemporary injustices, and **the** elimination of health and health care disparities. **(Healthy People 2020)**

Health Disparities – A particular type of health difference that is closely linked with social, economic, and/or environmental disadvantage. Health disparities adversely affect groups of people who have systematically experienced greater obstacles to health based on their racial or ethnic group; religion; socioeconomic status; gender; age; mental health; cognitive, sensory or physical disability; sexual orientation or gender identity; geographic location; or other characteristics historically linked to discrimination or exclusion. **(Healthy People 2020)**

How will your proposed project work towards health equity and address health disparities?

Please describe the communities you plan to work with related to health disparities (geography, race, ethnicity, socio-economic status, age, gender identity, sexual orientation, insurance status, ability status, etc.)

How do you plan to reach the communities described above?

What culturally specific strategies will you utilize within the proposed project? Please provide a brief rationale for the strategies you selected.

EVALUATION PLAN

Evaluating the Initiative: http://ctb.ku.edu/en/evaluating-initiative

Example methods for collecting evaluation data:

- Surveys about satisfaction and importance of the initiative.
- Behavioral surveys (pre/post).
- Interviews with key participants.
- Available data sources (Community Health Needs Assessment, BRFSS, Colorado Central Cancer Registry, census data, etc.).
- Observations of behavior and environmental conditions.
- Self-reporting, logs, or diaries.
- Documentation system and analysis of contribution of the initiative.
- Community-level indicators of impact (e.g., cancer rates).
- Documentation of policy or systems changes.

What are your evaluation questions? (Examples: How has behavior changed as a result of participation in the program? Are participants satisfied with the experience? How much and what kind of a difference has the program or initiative made on the community as a whole?)

How will you know your project is successful? Consider both immediate and long-term success.

What baseline data will you use and how will you collect it?

What data will you collect during the project period and how will it show progress?

What data will be compared to baseline data to show the success of the project? How will this data be collected?

Who will complete the evaluation component of the project? (Include name, email, and phone number.)

SUSTAINABILITY AND DISSEMINATION

Sustaining the Work or Initiative: http://ctb.ku.edu/en/sustaining-work-or-initiative

Policy, Systems and Environmental Change: http://action4psechange.org/

In what ways will your project continue after the funding cycle?

Below, please indicate how you will share your work with other groups across the state:

	Provide updates at Colorado Cancer Coalition meetings.
	Write an Colorado Cancer Coalition newsletter article about project efforts.
	Present posters or presentations at state (or national) meetings, conferences, webinars, etc.
	Share project progress on social media.
	Work with mass media to share information about the project.
	Other:
	Other:

How will this project lead to long-term change (include changes in policies and systems)?

ADDRESSING ACCESS

The Colorado Cancer Plan Implementation Grant Rubric assigns points to applications that address access to prevention, screening, treatment, and quality of life services. More information on access in cancer control and prevention can be found at the following links:

- **Healthy People 2020**
- **Johns Hopkins Center for Health Equity**
- **CDC Healthy People 2020**

Access – Access to health services means "the timely use of personal health services to achieve the best health outcomes." It requires 3 distinct steps: gaining entry into the healthcare system (usually through insurance coverage), accessing a location where needed health care services are provided (geographic availability), and finding a health care provider whom the patient trusts and can communicate with (personal relationship). **(Healthy People 2020)**

Community-Clinical Linkages – Connections between community and clinical sectors to improve population health. **(Community-Clinical Linkages for the Prevention and Control of Chronic Disease)**

How will your proposed project address access to prevention, screening, treatment, and quality of life services?

Please describe the communities you plan to work with related to access (geography, race, age, gender identity, sexual orientation, insurance status, ability status, etc.)

How do you plan to reach the communities described above?

What culturally specific strategies will you utilize within the proposed project? Please provide a brief rationale for the strategies you selected.

PROJECT PLAN

Objectives must be SMART: Specific, Measurable, Achievable, Realistic, and Time-Bound.
Writing SMART Objectives: http://www.cdc.gov/healthyyouth/evaluation/pdf/brief3b.pdf

What to include in your SMART Project Objectives:

- **Specific**: Who? (Target population and persons doing the activity) and What? (action/activity)
- **Measurable:** How much change is expected? (baseline data and goal data; change in rates)
- **Achievable:** Can be realistically accomplished given current resources and constraints.
- **Realistic:** Provides reasonable steps to address the problem.
- **Time-Bound:** Provides a timeline indicating when the objective will be met (specific date/month).

EXAMPLE:

The Colorado Cancer Coalition will increase the number of RFP Grant Applications received from XX (2018) to YY (2019) by February 3, 2019.

OBJECTIVE 1

Please identify a specific, measurable, achievable, realistic, and time-bound project objective:

Activities: (What activities will lead to achievement of this objective?)

How will it be measured? (How will you know if you accomplish the objective?)

How will you be evaluating your progress?

Target Completion Date:

Individual/Organization Responsible:

OBJECTIVE 2

Please identify a specific, measurable, achievable, realistic, and time-bound project objective:

Activities: (What activities will lead to achievement of this objective?)

How will it be measured? (How will you know if you accomplish the objective?)

How will you be evaluating your progress?

Target Completion Date:

Individual/Organization Responsible:

OBJECTIVE 3

Please identify a specific, measurable, achievable, realistic, and time-bound project objective:

Activities: (What activities will lead to achievement of this objective?)

How will it be measured? (How will you know if you accomplish the objective?)

How will you be evaluating your progress?

Target Completion Date:

Individual/Organization Responsible:

(Please copy and paste additional objectives here if appropriate for the Small Grant category. It is unlikely that Mini Grants will have more than 3 Objectives.)

Modification of Small Grant to Mini Grant (required only for Small Grant Applicants who responded "yes" to this prompt above.)

As funds are limited, the Coalition is providing an opportunity for applicants that apply for the larger of the two funding categories (Small Grants), to adjust to the project to a Mini Grant. Please note that is not appropriate or realistic for some projects to be modified and still meet grant criteria.

Please briefly describe what modifications to the scope and budget: *(The Cancer Fund Advisory Committee may reach out to you for further information).*

PROPOSED PROJECT BUDGET

Please see instructions for description and example of an acceptable budget. *(You may use an excel or google spreadsheet that includes these fields if you so choose.)*

Budget Items and Explanation **(Please divide into categories – which may include: staff support, travel, supplies, equipment, etc.)** *If service delivery or incentives are included in the budget please include a statement of need with each budget item.	Requested Funds (Funds being requested from the CCC Cancer Fund)	Other Funding (In-kind support, collaborator financial support, & other financial support.)	Total Funds for Project (CCC Requested Funds + Other Funding)
Category:			
Category:			
Category:			
Category:			
Category:			
Category:			
TOTALS			

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AFFIRMATION OF VALIDITY OF APPLICATION AND GRANTEE COMPLIANCE

This form is REQUIRED with application submission.

I, the undersigned, do hereby attest that the information contained within this application is true to the best of my knowledge and my organization will abide by the guidelines set forth throughout the **2019 Colorado Cancer Plan Implementation Grants Project Description and Instructions** document. I understand that a W9 is required in order for funding to be dispersed for this project.

❏ By checking this box, I confirm that a copy of my W9 is submitted with this application.

Signed:	
Date:	
Name (printed):	
Title:	
Organization:	